



3 March 2020

Dear Parent/ Carer

**Parent Governor Election**

We have a vacancy for a Parent Governor. If you would like to stand for election, please complete the attached form and return to Mrs C Astrop, Clerk to the Governors, at the School **by 12 noon on Wednesday 11 March**. You can also email [c.astrop@johnbright.uk](mailto:c.astrop@johnbright.uk) stating the same information. If we only receive one nomination that person will automatically become a governor and no election is held. In the event of more than one candidate being nominated, it will be necessary to hold an election and ballot papers will be issued to all parents of children presently in school.

The Governing Body is responsible for the strategic management of the school, that is: for the education offered to each student, the personnel, equipment and budget allocation. This is conducted through five evening meetings of the full board per year and five meetings of two sub committees – although governors would be invited to attend one of those, they would be free to attend both. In addition, there are daytime meetings of staff appointment committees and various other types of panels. Governors are also encouraged to become familiar with the working of the school during normal school hours and are invited to both daytime and evening events.

Because of the voluntary nature of this work, it is useful (but not essential) if governors have some relevant expertise – for instance finance, law, personnel administration, industry, health and safety or careers. However an interest in the development and success of the school as a whole is the over-riding requirement.

Yours faithfully

*Carla Forfar*

C Forfar  
Chair of Governors

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**NOMINATION FOR PARENT GOVERNOR March 2020**

NAME/ENW :	ADDRESS/CYFEIRIAD :
PARENT /CARER OF/ENW'R PLENTYN:	FORM/YN NOSBARTH :
NOMINEE'S SIGNATURE/LLOFNOD ENWEBAI :	
<i>If you wish, please provide a few lines about yourself, which will be included on any ballot form: (Please attach a printed or handwritten paragraph)</i>	