



14 December 2016

Dear Parents/Guardians

Closure of School due to adverse weather

It is timely to remind all parents of the procedures in the event of the school being closed due to bad weather.

When a decision is taken to close the school we will make the information available as soon as possible in the following ways:

- School Website
- Text message to all contact numbers. (It is therefore imperative that you keep us informed of any changes to mobile phone numbers.)
- Conwy County Council website
- Local Radio – Heart 96.4/Radio Cymru/Radio Wales

The decision to close the school rests with myself and the Governors and the paramount concern is the safety of all students and staff.

Yours faithfully

Mr A Webb
Headteacher



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